



**CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
JANUARY 13, 2025 AT 6:30 PM  
FINLAYSON CITY HALL

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1. **CALL TO ORDER** - Pledge of Allegiance
2. **ROLL CALL**
3. **OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**
  - a. Mayor – Dave Auchter
  - b. Council Member – Kim Schaefer
4. **APPROVAL OF MINUTES** – December 9, 2024 Regular Meeting
5. **PUBLIC FORUM** - Petitions/Compliments/Complaints
  - a. Sheriff Jeff Nelson / Pine Co Sheriff Contract Renewal
  - b. Sonia Fales / Wagner Township Fire Contract
  - c. Barking dog at 6485 West Street
6. **CONSIDERATION OF AGENDA** – Additions / Deletions / Changes
7. **APPROVAL OF PAYMENTS** – December 2024
8. **ACKNOWLEDGMENT OF RECEIPT OF BOARD/COMMISSION MINUTES**
9. **BOARD/COMMISSION/COMMITTEE REPORTS**
  - a. Planning & Zoning Commission
  - b. Personnel & Policy Committee
  - c. Public Works & Infrastructure Committee
  - d. Budget & Finance Committee
10. **STAFF REPORTS**
  - a. Water & Sewer Contractor - John Mikrot
  - b. City Maintenance - Randy Millner
  - c. Bar Manager - Joe Luedtke
  - d. Fire Chief - Wyatt Lucht
  - e. City Clerk - Liz Kelly
    - i. 2024 Profit & Loss v. Budget
    - ii. 2024-12 Profit & Loss
    - iii. 2024-12 Fund Balance
11. **NEW BUSINESS**
  - a. Pine County Sheriff Contract 2025-2026
  - b. City Council Vacancy (Res #2025-02)
  - c. Annual Review
    - i. Bylaws for City of Finlayson
    - ii. 2025 Fee Schedule (Ord #155 Revised 7/8/2024)
    - iii. Appointments to boards, commissions & committees (Res #
    - iv. Expense reimbursement limits & mileage rates
    - v. Consent Agenda format for future meetings
  - d. Bank Account – Debit Cards for City Staff
  - e. LMC Liability Coverage Waiver Form
  - f. Wagner Township – Requesting Fire Contract payments to be made semi-annually
  - g. Ragnar Run – Sat, August 9<sup>th</sup> (2AM-9AM)
  - h. Hiring of a Planning & Zoning Administrator
  - i. Training Opportunities
    - i. Mayor & Council: \$350 Elected Leader’s Institute (LMC) – various dates
    - ii. City Clerk: \$395 MCFOA Annual Conference (Clerk & Finance Officer) – March 18-21
  - j. Temp Liquor License – Finlayson-Giese Lions for 3/15/25 Fire Fundraiser
  - k. Letters

- i. 12/12/24 – Samuelson Revision
  - ii. 12/23/24 – Mn Dept of Health – Illness Reporting for Food Establishments
  - iii. 1/7/25 – Kubik, Monette, Potter, Tooker, Welle shut-off notices
  - iv. 1/9/25 – Madsen barking dog
- I. Ordinances & Resolutions
- i. Resolution #2025-01 – 2025 Appointments
  - ii. Resolution #2025-02 – City Council Vacancy
  - iii. Resolution #2025-03 – Refunding WAC/SAC fees to Finlayson Properties for Broadway Dev’t

**12. UNFINISHED BUSINESS**

- a. Bollig Engineering – PER payment options
- b. EST / PTO Policy – Personnel Committee
- c. Finlayson Properties/Broadway Development/Parking Lot (Res #2025-03)
- d. Fire Contracts rate formula
- e. POS System at Municipal Liquor Store

**13. CONSIDERATION OF BILLS – Ordinances/Legislation**

**14. ADJOURNMENT**