

**CITY OF FINLAYSON – REGULAR CITY COUNCIL MEETING
TUESDAY, OCTOBER 15 AT 6:30PM – FINLAYSON CITY HALL**

- 1. Call to Order/Pledge of Allegiance**
- 2. Roll call**
- 3. Approval of minutes from September 9, 2024 meeting**
- 4. Approval of payments for September 2024**
- 5. Additions or Corrections to current agenda**
- 6. Petitions, requests & complaints (Public Forum)**
 - a. Email 9/20 re abandoned house at 2326 Hwy 18
- 7. Reports:**
 - a. John Mikrot, Sewer & Water
 - b. Randy Millner, Maintenance Worker
 - c. Joe Luedtke, Bar Manager
 - d. Wyatt Lucht, Fire Chief
 - e. Liz Kelly, City Clerk
 - f. Planning & Zoning Committee (minutes)
- 8. Ordinances & Resolutions**
 - a. Resolution #21 - Shawn Kuhlman / Howie's Mud Bog donation for \$500
 - b. Resolution #22 - Bjorklund donation for \$3600
 - c. Resolution #23 – Policy to allow payment prior to Council authorization
- 9. Old Business**
 - a. Sewer/Water: Variable Feed Drive unit (VFD) for the high service pump. Need motion to accept bid.
 - b. Northern Contractors – Water & Sewer access (WAC/SAC) (see new business)
 - c. Schaefer Memorial Park
 - d. Cannabis Law – motion needed to adopt County ordinance.
 - e. Bollig Engineering – Informational meeting set for 12/9 at 5:30, allowing for 1hr prior to Council meeting.
 - f. Pine Co Opioid Settlement – Clerk will update prior to November meeting
 - g. Sewer Rate Policy for irrigation & pools – Clerk will update prior to November meeting
 - h. ESST / PTO Policy – postponed to November meeting
 - i. Creamery Building
 - j. Feral Cats – Ordinance #32 does not address
 - k. Completed:
 - i. Bank signatories for Clerk/Deputy Clerk
 - ii. Preliminary Levy Cert
 - iii. Grading @ Sherman Rd.
 - iv. Email backup – external hard drive procured for file retention
- 10. New Business**
 - a. Using Certified 2023 Public Safety Aid balance (of \$3396) to purchase speed bumps & hardware for alley from Petry's to Post Office for <=\$500.
 - b. Finlayson.gov domain pending approval, new (corresponding) email address(es) will be needed
 - c. MN Unemployment Insurance – Overpayment from prior years, \$4656.34 refund available.
 - d. Table Talk Outreach notice of termination of rental agreement eff: 10/14/24
 - e. Recommendation from Clerk for Mayor (and/or council) to review Check Detail report from QuickBooks rather than individual claim forms for each check.
 - f. Clarification on Commercial vs. Residential for water/sewer fees (example: apartments)

- g. Recommendation from Clerk to revise Internal Control procedures to allow for stronger, more detailed controls, including the following:
 - i. Recommendation to review Check Detail report from QuickBooks rather than individual claim forms for each check.
 - ii. Recommendation to adopt Resolution #23 to allow for vendor payment of liquor store, utility, payroll and other standard payments prior to council approval/meeting.
 - iii. Recommendation to implement Direct Deposit for employees if they choose
- h. Parking lot lease agreement for Liquor Store
- i. Subdevelopment on Broadway – infrastructure ownership
- j. Letters:
 - i. 10/8 - Elan Financial to remove former Clerk & replace with new Clerk
 - ii. 10/8 – Frederico Villanueva suspension from bar indefinitely
 - iii. 10/11 – Welle NSF

11. Miscellaneous announcements

12. Adjournment.