



**CITY COUNCIL  
REGULAR MEETING AGENDA**

July 14, 2025 AT 6:30 PM  
FINLAYSON CITY HALL

*One or more members of the City Council may participate in the meeting via  
interactive technology, as permitted by MN Statute §13D.02*

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1. **CALL TO ORDER** - Pledge of Allegiance
2. **ROLL CALL**
3. **APPROVAL OF MINUTES:** June 9, 2025 Special Meeting; June 9, 2025 Regular Meeting
4. **PUBLIC FORUM - Petitions/Compliments/Complaints**
  - a. Porta-potties for 4<sup>th</sup> of July – Thompson
  - b. Permission for chickens – Guss
  - c. Potholes on Front Street – Cadwell, Henkel
5. **AUDITOR PRESENTATION – Dennis Oberloh, Oberloh & Oberloh, Ltd.**
6. **APPROVAL OF AGENDA**
7. **CONSENT AGENDA**
  - a. APPROVAL OF PAYMENTS – June 2025
  - b. ACKNOWLEDGMENT OF RECEIPT OF BOARD/COMMISSION MINUTES
    - PZ – June 30 Special Meeting
  - c. LETTERS
    - 6/6 – Memo to Council on Broadway Status
    - 6/11 – Jenema Notice of Trespass & Ban
    - 6/20 – Broadway Update to Developer
    - 6/20 – Hengel Notice of 90 Day Expulsion
    - 6/23 – Finlayson Comm Club Liquor Liab & Application
    - 6/23 – Finlayson Fire Dept Fundraiser Reminder
    - 6/23 – Sandstone Lions Hole Sponsor
    - 6/26 – Broadway Letter to Property Owners
    - 6/30 – Water/Sewer Notice to Autopay Customers
    - 6/30 – Disconnection notice: Kubik, Tooker
    - 6/30 – Late Payment notice Greuel
    - 6/30 – Water Rate Increase
8. **PRESENTATIONS / REPORTS**
  - a. Personnel & Policy – (Morgan, Schaefer)
  - b. Public Works, Infrastructure & Wellhead Protection – 6/6 (Auchter, Flaws)
  - c. Budget & Finance – 6/20 (Flaws, Kriesel)
  - d. Planning & Zoning Commission – 6/30 Special; 7/2 Regular (Flaws, Auchter)
9. **STAFF REPORTS**
  - a. Water & Sewer Contractor (John Mikrot, not present)
  - b. Zoning Contractor (Ed Melzark)
    - Pogatchnik - Minor Sub Application

- Split Rock Storage - Minor Sub Application
- 6485 Font St - Blight & Chicken Resident Concern
- c. City Maintenance (Randy Millner)
- d. Bar Manager (Joe Luedtke)
- e. Fire Chief (Wyatt Lucht)
- f. City Clerk (Liz Bernhardt) - Attached
- g. City Financials (Liz Bernhardt) - Attached

#### **10. NEW BUSINESS**

- a. Council Conduct: Roles, Responsibilities & Open Meeting Compliance
- b. Temp Liquor License
- c. PERA Corrections
- d. Performance Review – City Clerk (August)
- e. Paid Family Medical Leave (PFML)
- f. Microsoft Office
- g. Bar & Cook Pay
- h. National Night Out
- i. Snowplow Equipment
- j. Council Workshop sessions
- k. Fire Formula
- l. Minutes on Website
- m. Clerk Vacation 8/13-8/19
- n. Ordinances & Resolutions
  - Resolution #2025-16 – Authorizing Veteran’s Discount
  - Resolution #2025-17 – Acknowledging Donation –Christensen
  - Resolution #2025-18 – Acknowledging Donation - Azarski
- o. Policies & Procedures
  - Employee Supervision & Reporting Structure
  - Facility Access & Key Control
  - Municipal Liquor Store Policy on Banning Patrons & Incident Form
  - Fundraising Activities
  - Security Camera Use & Access
  - Allocating Administrative Charges to Funds
  - Municipal Liquor Store Donations
  - Social Media & External Communications
  - Employee Handbook (No updates)

#### **11. UNFINISHED BUSINESS**

- a. Broadway Development
- b. Legalities of City Fundraising & Expenditures
- c. Sedillo Property Hwy 18 – Council to vote on pursuing blight cleanup or not

**12. MISCELLANEOUS** (Additions to the agenda can be added to this section and addressed as time permits.)

#### **13. ADJOURNMENT**