



City of Finlayson

(320) 233-6472 Phone | (320) 281-0505 Fax
PO Box 244, 2217 Finland Ave | Finlayson, MN 55735

Thank you for reaching out to the City of Finlayson regard your concern. Please fill out this form to help us investigate and address the issue efficiently. You may submit this form via email or in person at City Hall.

CONTACT INFORMATION:

Your Name: _____

Street Address: _____

Phone Number: _____ Email: _____

CONCERN DETAILS:

Date of Concern: _____ Location of Concern: _____

Description of Concern: (Please provide as much detail as possible.)

Has this concern been previously reported?

☐ Yes

☐ No

Have any immediate actions been taken?

☐ Yes

☐ No

If yes, what action has been taken?

Preferred method for follow up:

☐ Phone

☐ Email

☐ Letter

ACKNOWLEDGEMENT:

I understand the City of Finlayson will investigate this concern and take appropriate action based on priority and available resources. I acknowledge that not all concerns may have immediate resolutions and may require council action.

SIGNATURE: _____ DATE: _____

INSTRUCTIONS:

Email to info@finlayson.gov, drop off at City Hall in person or in the mail drop box on the North side.

CITY USE ONLY

Urgency Level Determined by City Clerk: ☐ High ☐ Medium ☐ Low

DATE RECEIVED: _____

NUMBER ASSIGNED: _____