

Finlayson City Council  
Regular Meeting  
February 20, 2018

The regular city council meeting was called to order Tuesday, February 20, 2018 by Ed Cowart, Mayor at 6:30 PM.

Council Members present: Joe Luedtke, Tom Price, Jeremy Byers

Others present: John Mikrot, Wyatt Lucht, Bill Morgan, Mike Drahosh

Additions or Corrections:

Snow removal ordinance reminder and an invitation to United Methodist community meal.

Approval of Minutes:

A motion by Price to approve minutes from January 8, 2018 regular council meeting seconded by Luedtke with all in favor and carried.

Reports:

Fire Department: Chief Lucht Wyatt reported January had 9 calls, 4 were structure fires and 5 were rescue calls for a total of 108.5 man hours. During a recent mutual aid meeting it was discussed that the department is aware of the proper process to go about obtaining equipment from another source when needed during a call and what cost is approved. After further discussion, it was motioned by Price, seconded by Luedtke with all in favor and carried that the fire department has the authority to make the call and request help and equipment rental for a reasonable amount when necessary.

John Mikrot, Water/Sewer Operator: John reported that the repaired lift station pump has been installed. The cost of the repairs, travel and use of the refurbished pump was a cost of \$6,000. John to verify with vendor if there is additional maintenance that is required on the pump.

Zoning and Planning: Greg Sorenson has resigned. An ad was placed in the paper for a replacement Zoning Administrator which one person showing interest. There was a motion by Byers, seconded by Price with all in favor and carried to welcome Ed Melzark as the new Zoning Administrator. The vacant position on the Planning and Zoning Committee has also had one person show interest, being filled by Mike Drahosh. Blithe issues with the Friel property have not been corrected. Pictures of the property have been taken to determine what will need to be removed from the property to be in compliance with blight ordinance. The City has until May 27, 2018 to enter the property.

Nicole Bjorklund City Administrator: Bjorklund gave overview of the Liquor stating January 2018 was a major improvement over January 2017 though there were higher expenses in January 2018 but February is shaping up to be a good month. Annual Alcohol Awareness training was given to the bar employees in February. The annual financial audit is currently scheduled for March 15-16, 2018. The Amended Wellhead Protection Plan is in the final approval stages with

the information going out to local units of government for 60 day review. A public hearing will be held at the May council meeting.

A motion by Luedtke to accept January financials and pay bills seconded by Price with all in favor and carried.

Old Business:

- A. Zoning Administrator appointment/Zoning Committee member vacancy: The council has appointed Ed Melzark as the Zoning and Planning Administrator. Additionally the council has agreed to appointment of Mike Drahosh as new member of the Zoning and Planning Committee. Once Melzark is familiar with the zoning ordinance a meeting Zoning and Planning Committee meeting will be held.
- B. Friel blight: Pictures of the property were taken in order to determine what measures are necessary for cleanup of the property. The City has until May 27, 2018 to take necessary actions.
- C. Mobile bar/waitress station: Bjorklund informed council of benefits of purchasing mobile POS station and potential for increased sales due to bartenders ability to be taking orders on the other side of the bar. Motion was made by Byers, seconded by Luedtke with all in favor and carried for the purchasing and installation of the mobile station.
- D. Employee handbook addendum was created instead of updating the current handbook to address and clarify some issues that have been witnessed by staff and customers.

New business:

- A. Blinds for the bar were discussed as a request from the bartenders and customers due to the afternoon sun. Council requested Bjorklund to investigate tinting the windows as a cheaper yet still effective way to block the sun.
- B. Gravel for Front, Macarthur and Water streets are due in 2018. Council advised Bjorklund to place ads in the paper requesting bids.
- C. Policy 02-2018 accepted by the council with motion by Price, seconded by Luedtke, with all in favor and carried to establish when minors under 21 are prohibited in the bar.
- D. Council member Price noticed that during the latest snow storm that residents of apartment complexes are following the snow ordinance. Council suggested sending out notices with the water bills for landlords to give to their tenants.
- E. United Methodist Church extended an invitation to the council to come to the community meal that is served the last Thursday of each month.

A motion by Luedtke to adjourn seconded by Price with all in favor and carried.

Nicole Bjorklund, City Clerk/Administrator