

City of Finlayson Planning and Zoning Commission  
Finlayson City Hall  
Monday, June 3, 2024 6:30 pm  
Monthly Meeting

**Members present:** Dennis Liebelt, Nancy Liebelt, Jeff Flaws, Pastor Nate Konkell, Marge Haefner, Bruce Pogatchnik, Josette Koets, Norm Kester. **Members absent:** Joe Okun-excused. **Others present:** Dave Auchter, Kim Schaefer.

**Called to order** at 6:30 pm by Chairperson Pastor Nate Konkell who led the Pledge of Allegiance.

Members of the commission were introduced and Norm Kester signed his oath of office. All members have now signed the oath of office forms. Discussion of virtual meetings for those unable to attend in person.

**Minutes** of the previous meeting were read by Nancy Liebelt. Motion by Nancy Liebelt, seconded by Norm Kester, to approve the minutes with two corrections: Nancy Liebelt listed as secretary instead of reporter. Dave Auchter listed as resource only. Motion carried unanimously.

**Council Rep and Mayor's Update:** Mayor has not heard back from the engineering firm. The grant from Blandin Foundation is pending and sounding positive. City looking to explore what a zoning official job description would be and continuing to research applicants.

**Review of Planning Commission Structure and Procedure, League of MN Cities (LMC) Model Policy.** Members spent extensive time revising the policy to fit the City of Finlayson's needs. Nancy Liebelt, secretary, will meet with City of Finlayson clerk to update the model policy with the suggested changes. Josette Koets made a motion to accept the LMC Model policy with all corrections edited. A copy should be sent to the city council for final approval. Seconded by Marge Haefner. Motion carried unanimously.

**Comprehensive Plan Review:** After a short discussion, a motion by Marge Haefner to table the Comprehensive Plan Review until we hear from Blandin Foundation for possible funding and facilitator. Motion seconded by Norm Kester. Motion carried unanimously.

**New Business:** Blight ordinance review. Dave Auchter read a blight complaint. Members discussed if the planning and zoning commission should get involved at this time and ways to offer friendly resolutions.

**Public comments** were heard about violations of the current blight ordinances, how will it be determined who gets a notice and who doesn't. Nancy Liebelt made a motion to table the blight ordinance, seconded by Nate Konkell, all in favor unanimous.

**Probable next meeting agenda:** Comprehensive Plan Review, Blight Ordinance Review, Comprehensive Grand Update, Building Permit Check, Zoning Ordinance Review, Invite/Survey Public Concerning Comp Plan.

**Motion to adjourn** by Josette Koets, seconded by Norm Kester, Motion passed unanimously at 8:00 pm

Minutes submitted by Nancy Liebelt