

Finlayson City Council
Regular Meeting/Public Hearing
June 5, 2018

The regular city council meeting and public hearing was called to order Tuesday, June 5, 2018 by Ed Cowart, Mayor at 6:30 PM.

Council Members present: Tom Price, Jeremy Byers, Joe Luedtke

Others present: John Mikrot, Wyatt Lucht, Carl Nordquist

Additions or Corrections:

Correct day should be Tuesday on the agenda instead of Monday.

Approval of Minutes:

A motion by Price to approve minutes from May 14, 2018 regular council meeting seconded by Byers with all in favor and carried.

Public hearing opened at 6:33pm with Dave Neiman from MRWA attending via phone to present information to the City Council and Finlayson community members (none present) regarding the amended 10 year Wellhead Protection Plan for the City of Finlayson. No questions were posed by any council member or community member. Public hearing was closed at 6:41pm. A motion was made by Luedtke to approve the amended WHP plan, seconded by Byers with all in favor and carried.

Reports:

Fire Department: Chief Wyatt Lucht reported May had 7 calls, five of them were medical calls, one was a fire call and one was a vehicle accident. A TV monitor was donated to the Fire Dept in order to implement the I AM RESPONDING technology so fire fighters can see who has indicated that they will be responding to each call. The newly purchased SCBA units have been put into service. Lucht indicated that the Fire Dept. will be serving food for the 4th of July and holding a Waterball event. The tanker truck air compressor is now inoperable and new air lines are being installed in the fire hall in order to fill the trucks as needed. A new air compressor for the fire hall will be researched and discussed at the July Council meeting.

John Mikrot, Water/Sewer Operator: Mikrot indicated that the flushing of the hydrants was completed. Mikrot is waiting for a quote for a debris basket for the lift station. One hydrant by the school will be repair this summer. Mikrot will complete a simple water leak study on several water meters in town to determine if there is an issue with our water meters or if we have a leak, as data indicates we are losing water or meters aren't properly recording.

Zoning and Planning: Bjorklund to create a draft memo regarding water disconnects due to non-payment and winter trickle of water due to freeze. Friel property was cleaned up by May 18th. Should Friel revert back to collecting junk on his property the city can have a restraining order issued to demand cleanup as part of the original judgment order issued. Bjorklund to ask attorney

about process moving forward for the culverts located on city property as nothing has been done with them by Marx.

Nicole Bjorklund City Administrator: Bjorklund gave overview of the Liquor store financials stating May 2018 had a net income of nearly \$11,000 for the month. While still a great month with a positive income, it was approximately \$5,000 less than last year which could have been attributed to the newness of the bar in 2017.

A motion was made by Byers to accept April financials and pay bills seconded by Luedtke with all in favor and carried.

Old Business:

- A. Nuisance dogs: No further issues have been observed since the last meeting.
- B. Water leak testing tabled until next meeting in order for Mikrot to do a simple study to determine if our water meters are working property to determine where the difference is coming from between what is shown that has been pumped versus what the meters on the houses are reading and being billed.
- C. Henkel blight – City Attorney is going to be reviewing the probate status of the Henkel property.
- D. Culverts on City property – Bjorklund to email attorney to determine what our next step is with the least expense as these have been abandoned on our property for nearly 20 years.

New business:

- A. Wellhead Protection Plan – public hearing, information listed above
- B. Althoff & Nordquist 2017 Audit – Carl Nordquist addressed the City Council with his review of how the 2017 audit went. There were no abnormalities found during the audit. The typical findings of a city the size of Finlayson includes a lack of segregation in the duties and a need to ensure we are watching the funding of the Water and Sewer by increasing the rates to match the necessary funding to avoid deficiencies.
- C. Motion made by Byers to approve 2017 Financial Audit, seconded by Price with all in favor and carried.
- D. The employee incentive bonus program is based on the profit of the liquor store for 2017. Based on the audit and calculations, there is approximately \$4,800 in bonus to pay out to all liquor store employees employed as of December 31, 2017. Motion was made by Price to approve the incentive payout based on the calculation of 10% of the bonus sum based on hours worked, seconded by Luedtke with all in favor and carried.
- E. 2019 Budget Committee members suggested by Cowart included himself, Byers and Bjorklund. A motion was made by Price to accept the committee members, seconded by Luedtke with all in favor and carried.
- F. The Finlayson 4th of July celebration will have vendor payments required to be paid for things such as fireworks, garbage and portable toilets. A motion was made by Price to allow payment of necessary vendors based on last years' requirements, seconded by Luedtke with all in favor and carried.

A motion by Luedtke to adjourn seconded by Price with all in favor and carried.

Nicole Bjorklund, City Clerk/Administrator